

**NOTIFICATION NO. RRC/WR/04/2018 (Engagement of Apprentice)**

**INSTRUCTION FOR CANDIDATES ATTENDING DOCUMENT VERIFICATION**

<b>1</b>	Candidate must bring the following Documents / Certificates in original along with two sets of photocopies of all the documents duly self attested.
<b>(A)</b>	Print out of Application Form
<b>(B)</b>	SSC (Standard 10th ) or equivalent Mark Sheet
<b>(C)</b>	Date fo birth certificate (Standard 10th or its equivalent certificates or mark shet indicating date of birth or School leaving certificate indicating date of birth.
<b>(D)</b>	Consolidated ITI mark sheet for all semesters of the Trade in which applied / Provisional National Trade Certificate indicating marks.
<b>(E)</b>	National Trade Certificate issued by NCVT or Provisional National Trade Certificate issued by NCVT / SCVT.
<b>(F)</b>	Caste certificate for SC/ST CAndidates as per Annesure "A"/OBC candidates as per Annexure "B" & "C" in the prescribed format issued by Competent Authority.OBC Caste certificate should have clear mention about Non Creamy Layer status valid for current year 2018-2019.
<b>(G)</b>	Discharge Certificate or Armed Forces Serving Certificate in case applied against Ex-Servicemen (Ex-SM) Quota.
<b>(H)</b>	Disability Certificate for PH Candidates as per Annexure "D" or "E".
<b>(I)</b>	Four identical passport size photographs as per scanned photo in Application form.
<b>(J)</b>	Medical fitness certificate issued by Government authorised doctor (Gaz.), not below the rank of Asst.Surgeon of Central/State Hospital.
<b>(K)</b>	Aadhar Card / Voter ID / Passport / Driving License or any other valid Goernment Identity Card.
<b>2</b>	Attend the Document Verification Center well in time with valid documents as asked for.
<b>3</b>	No request for change of Center / date of Document Verification / time will be entertained.
<b>4</b>	Candidates will have to bear all expenses with respect to stay, transportation etc. They may also require to stay for more than one day in case of any requirement / exigencies. Accordingly they should come well prepared to stay at Document Verification Center for one or two days.
<b>5</b>	Candidates are directed to ensure that certificates produced by them do not have any deficiency with respect to name , father's name, date of birth, marks etc. Failing which their candidature is liable to be cancelled.
<b>6</b>	Affix your passport size photograph on the space provided on call letter & put signature on the photograph in such a way that come part of the signature appear on the Admit Card otherwise candidate will not be allowed to appear in the examination.
<b>7</b>	The candidate must retain the lower portion of this call letter after completion of DV.
<b>8</b>	Any form of canvassing will disqualify the candidate. Candidate found to be indulging in any malpractices or using unfair means in the Document Verification shall be disqualified.
<b>9</b>	Candidate must sign in running script as per scanned signature in the application form and not in capital letters, wherever required.
<b>10</b>	Violation of these instructions shall lead to cancellation of candidature.