



GOVERNMENT OF INDIA

MINISTRY OF RAILWAYS

WESTERN RAILWAY



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RAILWAY RECRUITMENT CELL

Parcel Depot, Alibhai Premji Road, Grant Road (East), Mumbai – 400 007.

Website : <https://www.rrc-wr.com>

ENGAGEMENT OF APPRENTICES

Notification No. RRC/WR/04/2019 Apprentice Dated 02/01/2020

Opening Date and Time	07/01/2020 @ 11.00 hrs.
Closing Date and Time	06/02/2020 @ 17.00 hrs.

- **IMPORTANT :-**
- Please read all the instructions in this notification carefully and ensure that you are eligible to apply before filling the application form Online. Detailed instructions for filling up ONLINE applications are available on the RRC - WR website- <https://www.rrc-wr.com>
- Applicants are advised in their own interest to submit Online Application much before the closing date to avoid possibility of any failure to submit application due to heavy load/jam on website.
- In case the Applicant does not have a VALID personal e-mail ID he/she should create his / her e-mail ID before applying online application and must maintain that e-mail ID till the end of engagement process.
- This is a Centralized Notification for engagement of Act Apprentices under the Apprentices Act 1961 being conducted by Western Railway and Railway Recruitment Cell, Western Railway(RRC-WR) has been nominated as nodal agency for obtaining ONLINE applications from Applicants.
- Applicants can submit their applications ONLINE only on RRC's website <https://www.rrc-wr.com>. The candidature of the Applicants will be considered only on the basis of the information filled in the ONLINE application. Document Verification will be held in the concerned Divisions & Workshops.
- In case of Direct Recruitment from Open Market to Posts / Categories in Level – 1 (Rs. 18,000/- - Rs. 56,900/-), Course Completed Act Apprentices(CCAA) trained in Railway Establishments and possessing National Apprenticeship Certificate (NAC) will be given preference in filling up 20% vacancies on qualifying the requisite norms notified by RRB/RRC.
- 1. **Western Railway invites ONLINE applications** from interested Applicants for engagement as Act Apprentices against the **3553** slots notified for training in the designated Trades under Apprentice Act 1961 at various Divisions, Workshops within the jurisdiction of Western Railways for the year **2019-20**.
- 2. **ELIGIBILITY CONDITIONS:-**
 - (A) **AGE CRITERIA as on 06/02/2020 (Closing date):-**
 - 2.1 The Applicants should have completed **15 years of age** and should not have completed **24 years of age**.
 - 2.2 **SC/ST/OBC-** Upper age limit is relaxable by **05 years** in case of SC/ST applicants and **03 years** in case of OBC Applicants.
 - 2.3 **Persons with Disability(PWD):-** Upper age limit is relaxed by **10 years**.
 - 2.4 **Ex-servicemen-**Upper age limit is relaxable by upto additional **10 years** for ex-servicemen to

the extent of service rendered in Defence Forces plus 03 years provided they have put in a minimum of 6 months service at a stretch, except Ex-servicemen who have already joined the Govt. service on Civil side after availing the Ex-service men status for the purpose of their engagement.

- I. Ex-Servicemen :- An Ex-servicemen Applicants selected under the reservation provided for them will be placed in the appropriate category viz. UR/SC/ST/OBC to which he belongs.
- II. Ex-servicemen, their children and children of Armed Force personnel will be engaged for Apprenticeship as per details mentioned below :-
 - a) Children of deceased/disabled Ex-servicemen Including those killed /disabled during peace time.
 - b) Children of Ex-servicemen.
 - c) Children of Serving Jawans.
 - d) Children of Serving Officer.
 - e) Ex-Servicemen

2.5 Accordingly for different communities, the eligible Date of Birth range shall be as under :-

COMMUNITY/ CATEGORY	Applicants should be born between	
	FROM	TO
UR	07/02/1996	06/02/2005
SC	07/02/1991	06/02/2005
ST	07/02/1991	06/02/2005
OBC	07/02/1993	06/02/2005
PWD - UR	07/02/1986	06/02/2005
PWD – SC /ST	07/02/1981	06/02/2005
PWD – OBC	07/02/1983	06/02/2005
Ex-Servicemen – UR	24 years + Defence Service upto 10 years + 3 years as per para 2.4	06/02/2005
Ex-Servicemen – SC / ST	29 years + Defence Service upto 10 years + 3 years as per para 2.4	06/02/2005
Ex-Servicemen – OBC	27 years + Defence Service upto 10 years + 3 years as per para 2.4	06/02/2005

B) **ESSENTIAL QUALIFICATIONS :-**The Applicants should have already passed the prescribed qualification on the date of issue of this Notification i.e. 02/01/2020 as under :-

- i) **EDUCATIONAL QUALIFICATIONS:** Matriculate or 10th Class in 10+2 examination system with minimum 50% marks in aggregate from recognized Board.
- ii) **TECHNICAL QUALIFICATIONS:** ITI certificate affiliated to NCVT/SCVT is compulsory in relevant trade as under:-

Sr. No.	Designated Trades	ITI TRADES	Sr. No.	Designated Trades	ITI TRADES
1	Fitter	Fitter	10	Electrician	Electrician
2	Welder (G&E)	Welder/ Welder (G&E)	11	Electronics Mechanic	Electronics Mechanic
3	Turner	Turner	12	Wireman	1. Wireman 2. Electrician
4	Machinist	Machinist	13	Mechanic Refridgeration & AC	Mechanic Refridgeration & AC
5	Carpenter	Carpenter	14	Mechanic LT & Cable	Basic Training in Electrical Sector & Advance module of Centre of Excellence Scheme in Operation and Maintenance of equipments used in HT,LT,

					Substation & Cable jointing.
					2. Electrician
6	Painter (General)	Painter (General)	15	Pipe Fitter	Plumber/Pipe Fitter
7	Mechanic (DSL)	Mechanic (DSL)	16	Plumber	Plumber
8	Mechanic (Motor Vehicle)	Mechanic (Motor Vehicle)	17	Draftsman (Civil)	Draftsman (Civil)
9	Programming & System Administration Assistant	Computer Operator and Programming Assistant			

NOTE :-

1. The Applicants whose SSC / ITI results are awaited as on the date of notification are not eligible to apply.
2. The Applicants failed in ITI should not apply, in case any failed Applicants is engaged inadvertently, he/she will be terminated summarily from apprenticeship training without any further notice.
3. Engineering Graduates and Diploma holders are **not eligible** to apply for Apprenticeship in response to this notification as they are governed by a separate scheme of Apprenticeship.

3. TRADE WISE SLOTS :

The details of Trade wise number of Applicants to be engaged for training as Act Apprentices along with the break-up of reservation for applicants belonging to **SC/ST/OBC** categories and for **PWD's/Ex- Servicemen** are furnished as under :-

MUMBAI DIVISION - BCT													
SR. NO.	TRADES	NO. OF SLOTS					TOTAL	EX.SM	PwBD				
		UR	SC	ST	OBC	EWS			LD	HI	VI	MD	Total
MECHANICAL DEPARTMENT													
1	Fitter	63	23	11	41	15	153	5	2	2	1	1	6
2	Welder (G & E)	2	0	0	1	0	3	0	0	0	0	0	0
3	Turner	1	0	0	0	0	1	0	0	0	0	0	0
4	Carpenter	10	3	2	6	2	23	1	1	0	0	1	2
5	Painter (General)	2	1	0	1	1	5	0	0	0	0	0	0
6	DSL Mechanic	9	4	2	7	3	25	1	1	0	0	0	1
7	Mechanic Motor Vehicle	2	1	0	1	0	4	0	0	0	0	0	0
	TOTAL	89	32	15	57	21	214	7	4	2	1	2	9
ELECTRICAL DEPARTMENT													
1	Fitter	6	2	1	4	2	15	0	0	0	0	0	0
2	Welder (G & E)	3	1	1	2	1	8	0	0	0	0	0	0
3	DSL Mechanic	13	5	2	9	3	32	1	1	0	0	0	1
4	Mechanic Motor Vehicle	2	1	1	2	1	7	0	0	0	0	0	0
5	Programming & System Administration Assistant (PASSA)	2	1	1	2	1	7	0	0	0	0	0	0
6	Electrician	86	32	16	57	21	212	6	3	2	3	3	11

7	Electronic Mechanic	19	7	3	12	5	46	1	0	2	0	1	3
8	Wireman	2	1	0	2	1	6	0	0	0	0	0	0
9	Refridgerator / AC - Mechanic	14	5	3	9	3	34	1	1	0	0	0	1
10	Mechanic LT and Cable	2	1	1	2	1	7	0	0	0	0	0	0
TOTAL		149	56	29	101	39	374	9	5	4	3	4	16
ENGINEERING DEPARTMENT													
1	Fitter	2	1	0	1	0	4	0	0	0	0	0	0
2	Welder	2	0	0	1	0	3	0	0	0	0	0	0
1	Carpenter	16	6	3	11	4	40	1	0	1	1	0	2
2	Painter (General)	16	6	3	11	4	40	1	1	1	0	0	2
3	Pipe Fitter	24	9	5	16	6	60	2	1	1	0	0	2
4	Plumber	16	6	3	11	4	40	1	0	0	1	1	2
5	Draftsman (Civil)	8	2	1	4	2	17	1	0	1	0	0	1
TOTAL		84	30	15	55	20	204	6	2	4	2	1	9
GRAND TOTAL		322	118	59	213	80	792	21	11	10	6	7	34
BARODA DIVISION (BRC)													
SR. NO.	POST	NO. OF SLOTS					TOTAL	EX.	PwBD				
		UR	SC	ST	OBC	EWS			LD	HI	VI	MD	Total
MECHANICAL DEPARTMENT													
1	Fitter	24	9	5	16	6	60	2	0	0	1	1	2
2	Welder (G & E)	3	1	1	2	1	8	0	0	0	0	0	0
3	Carpenter	1	0	0	1	0	2	0	0	0	0	0	0
4	Painter (General)	1	0	0	1	0	2	0	0	0	0	0	0
5	DSL Mechanic	8	3	2	5	2	20	1	0	0	0	1	1
TOTAL		37	13	8	25	9	92	3	0	0	1	2	3
ELECTRICAL DEPARTMENT													
1	Fitter	14	6	3	10	4	37	1	0	0	0	1	1
2	Welder (G & E)	4	1	1	2	1	9	0	0	0	0	0	0
3	Machinist	2	1	0	1	0	4	0	0	0	0	0	0
4	DSL Mechanic	2	1	0	1	1	5	0	0	0	0	0	0
5	Mechanic Motor Vehicle	2	1	0	1	1	5	0	0	0	0	0	0
6	Programing & System Administration Assistant (PASSA)	3	1	1	2	1	8	0	0	0	0	0	0
7	Electrician	46	17	8	30	11	112	3	2	2	2	1	7
8	Electronic Mechanic	10	3	2	6	2	23	1	1	0	0	0	1
9	Wireman	3	1	1	2	1	8	0	0	0	0	0	0
10	Refridgerator AC Mechanic	6	2	1	4	2	15	0	0	0	1		1
TOTAL		92	34	17	59	24	226	5	3	2	3	2	10

ENGINEERING DEPARTMENT													
1	Fitter	2	0	0	1	0	3	0	0	0	0	0	0
2	Welder	2	0	0	0	0	2	0	0	0	0	0	0
3	Carpenter	14	5	3	9	4	35	1	0	0	1	0	1
4	Painter (General)	14	5	3	9	4	35	1	0	0	0	1	1
5	Pipe Fitter	19	8	4	14	5	50	2	1	1	0	1	3
6	Plumber	14	5	3	9	4	35	1	0	0	0	1	1
7	Draftsman (Civil)	4	2	1	3	1	11	0	0	0	0	0	0
TOTAL		69	25	14	45	18	171	5	1	1	1	3	6
GRAND TOTAL		198	72	39	129	51	489	13	4	3	5	7	19
AHMEDABAD DIVISION ADI													
SR. NO.	POST	NO. OF SLOTS					TOTAL	EX.	PwBD				
		UR	SC	ST	OBC	EWS			LD	HI	VI	MD	Total
MECHANICAL DEPARTMENT													
1	Fitter	39	15	7	26	10	97	3	1	0	2	1	4
2	Welder (G & E)	6	2	1	4	1	14	0	0	1	0	0	1
3	Turner	1	0	0	0	0	1	0	0	0	0	0	0
4	Carpenter	2	1	0	2	1	6	0	0	0	0	0	0
5	Painter (General)	2	0	0	1	0	3	0	0	0	0	0	0
6	DSI Mechanic	2	1	1	2	1	7	0	0	0	0	0	0
TOTAL		52	19	9	35	13	128	3	1	1	2	1	5
ELECTRICAL DEPARTMENT													
1	Fitter	1	0	0	1	0	2	0	0	0	0	0	0
2	Welder (G & E)	3	1	1	2	1	8	0	0	0	0	0	0
3	Turner	2	1	1	2	1	7	0	0	0	0	0	0
4	DSI Mechanic	35	13	6	23	9	86	3	0	0	1	0	1
5	Mechanic (Motor Vehicle)	1	0	0	0	0	1	0	0	0	0	0	0
6	Programming & System Administration Assistant (PASSA)	7	3	1	5	2	18	1	1	0	0	0	1
7	Electrician	47	17	9	31	12	116	3	1	1	1	2	5
8	Electronic Mechanic	10	4	2	6	2	24	1	0	1	0	0	1
9	Refridgerator AC Mechanic	6	2	1	4	2	15	0	1	0	0	0	1
10	Mechanic LT and Cable	2	0	0	1	0	3	0	0	0	0	0	0
TOTAL		114	41	21	75	29	280	8	3	2	2	2	9
ENGINEERING DEPARTMENT													
1	Mechanical Fitter	2	0	0	0	0	2	0	0	0	0	0	0
2	Welder	2	0	0	0	0	2	0	0	0	0	0	0

3	Carpenter	16	6	3	11	4	40	1	0	1	1	0	2
4	Painter (General)	16	6	3	11	4	40	1	1	0	0	1	2
5	Pipe Fitter	22	8	4	15	6	55	2	1	1	0	0	2
6	Plumber	16	6	3	11	4	40	1	0	0	1	1	2
7	Draftsman (Civil)	7	2	1	4	2	16	0	1	0	0	0	1
TOTAL		81	28	14	52	20	195	5	3	2	2	2	9
GRAND TOTAL		247	88	44	162	62	603	16	7	5	6	5	23

RATLAM DIVISION -RTM

SR. NO.	POST	NO. OF SLOTS					TOTAL	EX.	PwBD				
		UR	SC	ST	OBC	EWS			LD	HI	VI	MD	Total

MECHANICAL DEPARTMENT

1	Fitter	36	14	7	24	9	90	3	1	1	1	1	4
2	Welder (G & E)	11	4	2	8	3	28	1	0	1	0	0	1
3	Machinist	2	1	0	1	0	4	0	0	0	0	0	0
TOTAL		49	19	9	33	12	122	4	1	2	1	1	5

ELECTRICAL DEPARTMENT

1	Fitter	2	1	0	2	1	6	0	0	0	0	0	0
2	Welder (G & E)	4	1	1	2	1	9	0	0	0	0	0	0
3	DSI Mechanic	21	8	4	14	5	52	2	1	1	1	0	3
4	Mechanic (Motor Vehicle)	2	1	0	1	1	5	0	0	0	0	0	0
5	Programming & System Administration Assistant (PASSA)	5	2	1	3	1	12	0	0	0	0	0	0
6	Electrician	35	13	7	23	9	87	3	2	1	1	1	5
7	Electronic Mechanic	3	2	1	3	1	10	0	0	0	0	0	0
8	Refridgerator AC Mechanic	2	1	1	2	1	7	0	0	0	0	0	0
TOTAL		74	29	15	50	20	188	5	3	2	2	1	7

ENGINEERING DEPARTMENT

1	Carpenter	12	5	2	8	3	30	1	0	0	1	1	2
2	Painter (General)	12	5	2	8	3	30	1	0	0	0	1	1
3	Pipe Fitter	18	7	3	12	5	45	1	1	0	0	1	2
4	Plumber	12	5	2	8	3	30	1	0	1	0	0	1
5	Draftsman (Civil)	3	2	1	3	1	10	0	0	0	0	0	0
TOTAL		57	24	10	39	15	145	4	1	1	1	3	6
GRAND TOTAL		180	72	34	122	47	455	13	5	5	4	5	19

RAJKOT DIVISION - RJT

SR. NO.	POST	NO. OF SLOTS					TOTAL	EX.	PwBD				
		UR	SC	ST	OBC	EWS			LD	HI	VI	MD	Total

MECHANICAL DEPARTMENT

1	Fitter	14	6	3	10	4	37	1	0	0	1	0	1
2	Welder (G & E)	2	1	0	1	0	4	0	0	0	0	0	0

TOTAL		16	7	3	11	4	41	1	1	0	1	0	1
ELECTRICAL DEPARTMENT													
1	Programming & System Administration Assistant (PASSA)	2	1	0	1	1	5	0	0	0	0	0	0
2	Electrician	8	3	1	5	2	19	1	0	0	0	1	1
3	Electronic Mechanic	4	1	1	2	1	9	0	0	0	0	0	0
4	Refridgerator AC Mechanic	2	1	0	1	1	5	0	0	0	0	0	0
TOTAL		17	6	2	9	4	38	1	0	0	0	1	1
ENGINEERING DEPARTMENT													
1	Carpenter	4	2	1	3	1	11	0	0	0	0	0	0
2	Painter (General)	3	2	1	3	1	10	0	0	0	0	0	0
3	Pipe Fitter	8	3	2	5	2	20	1	1	0	0	0	1
4	Plumber	3	2	1	3	1	10	0	0	0	0	0	0
5	Draftsman (Civil)	3	2	1	3	1	10	0	0	0	0	0	0
TOTAL		21	11	6	17	6	61	1	1				1
GRAND TOTAL		54	24	11	37	14	140	3	2	0	1	1	3
BHAVNAGAR DIVISION - BVP													
SR. NO.	POST	NO. OF SLOTS					TOTAL	EX.	PwBD				
		UR	SC	ST	OBC	EWS			LD	HI	VI	MD	Total
MECHANICAL DEPARTMENT													
1	Fitter	11	4	2	8	3	28	1	0	0	1	0	1
2	Welder (G & E)	2	0	0	1	0	3	0	0	0	0	0	0
3	Carpenter	2	1	0	2	1	6	0	0	0	0	0	0
4	Painter (General)	2	0	0	1	0	3	0	0	0	0	0	0
TOTAL		17	5	2	12	4	40	1	0	0	1	0	1
ELECTRICAL DEPARTMENT													
1	Programming & System Administration Assistant (PASSA)	2	1	0	2	1	6	0	0	0	0	0	0
2	Electrician	9	4	2	7	3	25	1	0	0	0	1	1
3	Electronic Mechanic	5	2	1	3	1	12	0	0	0	0	0	0
4	Refridgerator AC Mechanic	2	1	1	2	1	7	0	0	0	0	0	0
TOTAL		18	8	4	14	6	50	1	0	0	0	1	1
ENGINEERING DEPARTMENT													
1	Carpenter	5	2	1	3	1	12	0	0	1	0	0	1
2	Painter (General)	5	2	1	3	1	12	0	0	1	0	0	1
3	Pipe Fitter	9	4	2	7	3	25	1	1	0	0	0	1
4	Plumber	5	2	1	3	1	12	0	0	0	0	0	0

5	Draftsman (Civil)	2	1	0	2	1	6	0	0	0	0	0	0
TOTAL		26	11	5	18	7	67	1	1	2	0	0	3
GRAND TOTAL		61	24	11	44	17	157	3					
PAREL WORKSHOP /PL w/shop													
SR. NO.	POST	NO. OF SLOTS					TOTAL	EX.	PwBD				
		UR	SC	ST	OBC	EWS			LD	HI	VI	MD	Total
MECHANICAL DEPARTMENT													
1	Fitter	73	27	14	49	18	181	5	1	2	2	2	7
2	Welder (G & E)	46	18	9	32	12	117	4	2	2		1	5
3	Programming & System Administration Assistant (PASSA)	3	1	1	2	1	8	0	0	0	0	0	0
TOTAL		122	46	24	83	31	306	9	3	4	2	3	12
ELECTRICAL DEPARTMENT													
1	Electrician	12	4	2	8	3	29	1	0	0	0	1	1
2	Refridgerator AC Mechanic	25	9	5	16	6	61	2	1	0	1	1	3
TOTAL		37	13	7	24	9	90	3	1	0	1	2	4
GRAND TOTAL		159	59	31	107	40	396	12	4	4	3	5	16
MAHALAXMI WORKSHOP - MX W/SHOP													
SR. NO.	POST	NO. OF SLOTS					TOTAL	EX.	PwBD				
		UR	SC	ST	OBC	EWS			LD	HI	VI	MD	Total
ELECTRICAL DEPARTMENT													
1	Welder (G & E)	1	0	0	0	0	1	0	0	0	0	0	0
2	Turner	2	0	0	1	0	3	0	0	0	0	0	0
3	Electrician	24	9	5	16	6	60	2	0	1	1	1	3
TOTAL		27	9	5	17	6	64	2	0	1	1	1	3
BHAVNAGAR WORKSHOP - BVP W/SHOP													
SR. NO.	POST	NO. OF SLOTS					TOTAL	EX.	PwBD				
		UR	SC	ST	OBC	EWS			LD	HI	VI	MD	Total
MECHANICAL DEPARTMENT													
1	Fitter	18	6	3	11	4	42	1	0	0	1	1	2
2	Welder (G & E)	7	3	1	5	2	18	1	0	1	0	0	1
3	Turner	2	1	0	1	0	4	0	0	0	0	0	0
4	Programming & System Administration Assistant (PASSA)	4	1	1	2	1	9	0	0	0	0	0	0
TOTAL		31	11	5	19	7	73	2	1	1	1	1	3
DAHOD WORKSHOP /DHD W/SHOP													
SR. NO.	POST	NO. OF SLOTS					TOTAL	EX.	PwBD				
		UR	SC	ST	OBC	EWS			LD	HI	VI	MD	Total
MECHANICAL DEPARTMENT													
1	Fitter	46	17	9	31	11	114	3	1	1	2	1	5
2	Welder (G & E)	14	5	3	9	3	34	1	0	1	0	0	1

3	Turner	1	0	0	0	0	1	0	0	0	0	0	0
4	Machinist	4	2	1	3	1	11	0	0	0	0	0	0
5	Programming & System Administration Assistant (PASSA)	3	2	1	3	1	10	0	0	0	0	0	0
6	Electrician	6	3	1	5	2	17	1	0	0	1	0	1
TOTAL		74	29	15	51	18	187	5	1	2	3	1	7
PRATAP NAGAR WORKSHOP / PRTN W/SHOP													
SR. NO.	POST	NO. OF SLOTS					TOTAL	EX.	PwBD				
		UR	SC	ST	OBC	EWS			LD	HI	VI	MD	Total
MECHANICAL DEPARTMENT													
1	Fitter	14	5	2	9	3	33	1	0	0	1	0	1
2	Welder (G & E)	4	1	1	2	1	9	0	0	0	0	0	0
3	Machinist	2	0	0	1	0	3	0	0	1	0	0	1
TOTAL		20	6	3	12	4	45	1	0	1	1	0	2
SABARMATI WORKSHOP -SBI W/SHOP													
SR. NO.	POST	NO. OF SLOTS					TOTAL	EX.	PwBD				
		UR	SC	ST	OBC	EWS			LD	HI	VI	MD	Total
ENGINEERING DEPARTMENT													
1	Fitter	12	5	2	8	3	30	1	0	1	0	1	2
2	Welder (G & E)	8	3	2	5	2	20	1	1	0	0	0	1
3	Painter (General)	2	1	0	1	1	5	0	0	0	0	0	0
4	DSI Mechanic	3	2	1	3	1	10	0	0	0	0	0	0
TOTAL		25	11	5	17	7	65	2	1	1	0	1	3
SABARMATI WORKSHOP -SBI W/SHOP													
SR. NO.	POST	NO. OF SLOTS					TOTAL	EX.	PwBD				
		UR	SC	ST	OBC	EWS			LD	HI	VI	MD	Total
S&T DEPARTMENT													
1	Fitter	3	1	1	2	1	8	0	0	0	0	0	0
2	Welder (G & E)	2	1	1	2	1	7	0	0	0	0	0	0
3	Turner	2	1	0	2	1	6	0	0	0	1	0	1
TOTAL		7	3	2	6	3	21	0	0	0	1	0	1
HEADQUARTER OFFICE - HQ Office													
SR. NO.	POST	NO. OF SLOTS					TOTAL	EX.	PwBD				
		UR	SC	ST	OBC	EWS			LD	HI	VI	MD	Total
TM (HQ CONTROLLED)													
1	Fitter	6	2	1	4	2	15	0	0	1	0	0	1
2	Welder (G & E)	3	2	1	3	1	10	0	0	0	0	0	0
3	Painter (General)	1	0	0	1	0	2	0	0	0	0	0	0
4	DSI Mechanic	4	1	1	2	1	9	0	0	0	0	0	0
5	Electrician	6	2	1	4	2	15	0	0	0	1	0	1
6	Electronic Mechanic	6	2	1	4	2	15	0	0	0	1	0	1
TOTAL		26	9	5	18	8	66	0	0	1	2		3
GRAND TOTAL		1431	535	269	954	364	3553	94	36	36	35	35	142

NOTE:

- 3.1 The number of training slots shown in this Notification are provisional and the same are liable to increase or decrease depending upon the actual needs of the Administration at the time of finalization of selection.
- 3.2 There will be a reservation to the extent of 4% for Persons with Disabilities (PwBD) AND 3% for Ex-Servicemen. The quota slots in the said categories are included in the overall slots and hence are not to be filled up outside the notified slots.
- 3.3 The Applicants who want to avail the benefit of reservation of Ex-servicemen and Armed Forces Personnel and in case of children of Ex-servicemen and children of Armed Forces Personnel, they must bring **Discharge certificate** or Armed Forces **Serving Certificate** respectively (as the case may be) of his/her parents at the time of Document Verification.
- 3.4 For SC slots, when the prescribed number of persons belonging to the SC are not available, it will be filled by ST Applicants. For ST slots, in case ST Applicants are not available, they will be filled by SC Applicants. If the prescribed training slots for SC/ST Applicants cannot be filled even in the above given manner, then the training slots so lying unfilled will be filled by persons not belonging to the Scheduled Castes or the Scheduled Tribes i.e. Unreserved Applicants. Similarly, the seats remaining unfilled by OBC Applicants will be filled by Applicants of unreserved category.
- 3.5 The Applicants who want to avail the benefit of reservation of SC/ST, must bring his/her Caste certificate on **Central Government format only** issued by appropriate authority according to **Annexure –‘A’** at the time of Document Verification.
- 3.6 During Document Verification, OBC Applicants are required bring **OBC Caste Certificate with Non-Creamy layer certificate valid for the current year 2019-2020 in Central Government format** (as per **Annexure-‘B’**) issued on or after 01/04/2019 by the Competent Authority. Certificates should indicate Caste, Date of Issue etc. and bear the Seal of the Issuing Authority.

3.7 Reservation for Economically Weaker Sections (EWS)

Candidates who are not covered under the scheme of reservation for SC/ST/OBC-NCL and whose family has gross annual income below Rs. 8.00 Lakh (Rupees Eight Lakhs Only) are to be identified as EWS for benefit of reservation for EWS. The income shall also include income from all sources i.e salary, agriculture, business, profession etc for the financial year prior to the year of Application.

The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income Asset Certificate issued by any one of the following authorities in the prescribed format as given in Annexure F shall only be accepted as candidate's claim as belonging to EWS.

- a) District Magistrate/ Addl District Magistrate/Collector /Deputy Commissioner/Addl Deputy Commissioner / Ist class Stipendiary magistrate/ Sub-Divisional Magistrate/Taluka Magistrate / Executive Magistrate / Extra Assistant commissioner.
- b) Chief Presidency Magistrate / Addl Chief Presidency Magistrate/Presidency Magistrate.
- c) Revenue Officer not below the rank of Tehsildar.
- d) Sub-Divisional Officer of the area where the candidate and/or his family normally reside.

The candidates applying against the vacancies reserved for EWS must bring valid Income and Asset Certificate at the time of Document Verification.

4. PAYMENT OF FEES:-

- 4.1. Application fees (Non-refundable) – Rs. 100/-.
- 4.2 No fee is required to be paid by SC/ST/PWD/Women Applicants.
- 4.3. Fee payment will have to be made online through payment gateway as part of online application process as under:-
- i. Complete filling the online application in all respects at RRC WR's website www.rrc-wr.com.
 - ii. After ensuring the correctness of the particulars of the application form, Applicants are required to pay fees through the payment gateway integrated with the online application. No change/edit will be allowed thereafter.
 - iii. The payment can be made by using Debit Card / Credit Card / Internet Banking etc. by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the Applicants.
 - iv. Once the payment is successfully done, Applicants will be redirected to RRC WR's website to complete the application process and download the application form.

- v. In case the Applicants makes the payment and faces any issues like loss of internet connection due to which the Applicant is unable to download the application though the fee amount has been deducted from their Account/Debit/Credit Card, please click on "Verify Payment" button to reconfirm the same from the Payment gateway.
- vi. In case after completing the Registration process, the online transaction is not successfully completed, please login again and make the online payment again. Duplication, in payment, if any will be refunded on verifying the same.

5. MEDICAL FITNESS & PHYSICAL STANDARDS :-

5.1 Selected candidates called For DV will have to submit Medical Certificates in the prescribed Proforma enclosed at Annexure G. The Medical Certificate should be signed by Government authorised Doctor (Gazetted), not below the rank of Assistant Surgeon of Central/State Hospital.

5.2 For differently abled Applicants/persons with Disability (PWD) the maximum Disability is detailed category wise & Trade wise as under:

a. **Locomotor Disability(LD):-**

TRADES	MAXIMUM DISABILITY
Fitter / Turner	Lower limb partially damaged from one side can be accommodated
Welder (G & E)	A person without leg and without three finger of one hand can be accommodated
Electrician	Partially lower limb students can be accommodated.
Machinist	Only small finger damaged can join
Painter (General) / Carpenter	One upper & lower limb partially damaged.
Electronics Mechanic	Without legs or leg.
Mechanic (Motor Vehicle) / Mechanic (Diesel)	i. Upper limb partially damaged (Little finger and Ring Finger) can be accommodated for both hands. ii. Lower limb partially damaged only one side can be accommodated
Programming & Systems Administration Assistant	Both lower limbs
Plumber	A person without one or two finger of foot & hand can be accommodated.
Refrigerator AC Mechanic	i. Only one lower limb partially working can be accommodated. ii. Small finger of each hand damaged can be accommodated
Draftsman (Civil)	Partially without both legs or without one leg & upper left limb damaged.

b. **Visually Impaired(VI) :-**

TRADES	MAXIMUM DISABILITY
Fitter / Turner / Machinist / Carpenter / Painter (General) / Mechanic (Diesel) / Programming & Systems Administration Assistant / Electrician / Wireman / Refrigerator AC Mechanic / Plumber	Low vision means a person with impairment of vision of less than 6/18 to 6/60 with best correction in the better eye or impairment of field in any one of the following categories : i) Reduction of fields less than 50 degrees, ii) Heminaopia with macular involvement, iii) Altitudinal defect involving lower fields)

c. **Hearing Impaired (HI) :-**

TRADES	MAXIMUM DISABILITY
Fitter / Welder (G&E) / Turner / Machinist / Carpenter / Painter (General) / Mechanic (Diesel) / Mechanic (Motor Vehicle) / Programming & Systems Administration Assistant / Electrician / Electronics Mechanic / Wireman / Plumber / Draftsman (Civil)	I. Deaf II. Dumb III. Deaf & Dumb

d. **Multiple Disorder (MD)**

Those PwBD candidates who have more than one Disability will be treated as Multiple Disability (MD).

- 5.4. Person with Disability (PWD) who wants to avail the benefit of reservation must produce a **Disability certificate** issued by a competent authority (i.e. Medical Board duly constituted by the Central or State Government including one specialist in the particular field for assessing disability) at the time of Document Verification. Disability certificate should be strictly as per the **Annexure-'D', 'E'** attached.
- 5.5 Other than above mentioned Persons with Disabilities (PWD) Applicants should not apply as PWD and they will not be eligible for such concessions/facilities.

6. **MODE OF SELECTION:-**

- 6.1 Selection of the eligible Applicants for imparting training under the Apprentice Act, 1961 will be based on the merit list which would be prepared taking the average of the percentage of marks obtained by the Applicants in both Matriculation [with minimum 50% (aggregate) marks] and ITI examination giving equal weightage to both.
- 6.2 In case of two Applicants having the same marks; the Applicants having older age shall be preferred. In case the dates of birth are also same, then the Applicants who passed matriculation exam earlier shall be considered first. **There will be no written test or viva.**
- 6.3 Applicants need not send any copies of application/ certificates/documents to RRC/WR by post but have to upload the same online.
- 6.4 **Calculation of marks:**
 - a. For the purpose of calculation of percentage of **SSC / Matriculation marks, Total Marks of all Subjects (Not best of Five Total)** as mentioned in the **Marksheet /CGPA** obtained by the Applicants which is to be duly entered by the applicant in the online application will be reckoned and not on the basis of marks of any subject or any group of subjects such as best of five.
 - b. For the purpose of calculation of percentage of ITI marks, average marks mentioned in consolidated statement of marks for all semesters of the trade applied i.e. **Marks mentioned in the Provisional National Trade Certificate issued by NCVT/SCVT, which is to be duly entered by the applicant in the online application will only be reckoned.**
 - c. **The applicant should note that in case any discrepancy in the Marks/CGPA entered in the online application and the Original Marksheet / Certificate, is found at the time of Document Verification, the candidature of the Applicants will be rejected summarily.**
- 6.5 The Tradewise/ Communitywise Merit List will be issued by the concerned Division/Units for their Notified slots. Applicants will be called by the concerned Division/Units as per the Merit in the relevant trade considering the Divisions/ Workshop opted by the candidate. In case of any shortfall in any particular trade in any given Division/Workshop, Western Railway reserves the right to Re-distribute the candidates to other Divisions/Workshops.

- 6.6 Final selection of Applicants would be subject to verification of original testimonials and on being found fit inappropriate Medical examination conducted by the concerned Divisions/Workshops.
- 6.7 Candidates in the Stand- by list will be issued Call Letters only on receipt of details of absentees, medically unfit and rejected candidates from the Merit list allotted to the concerned Divisions /Workshop. The Call letters will be issued **strictly in the order of Merit**.
- 6.8 The **Tentative Schedule** will be as under and Applicants are advised to **be in readiness at short notice** to report to the allotted Divisions & Workshops for Document / Certificate Verification. :-

1	Declaration of Merit List	13/02/2020
2	Document / Certificate Verification / Scrutiny by the Divisions to be completed and declaration of list of selected Applicants.	28/02/2020 onwards
3	Date of commencement of Training	01/04/2020 onwards

7. **TRAINING PERIOD &STIPEND :-**

7.1 **Training Period :-**

The selected Applicants are required to undergo apprenticeship training for a period of **01 Year**.

7.2 **Stipend :-**

Selected Candidates engaged as Apprentices will undergo Apprenticeship training for a period of one year and will be paid a Stipend during the training at the prescribed rate as per extant rules governed by the concerned State Governments.

8. **MODE OF APPLICATION:-**

- 8.1. Applicants are required to apply ONLINE by visiting www.rrc-wr.com. Detailed instructions for filling up ONLINE applications will be available on the website.
- 8.2 Applicants are required to fill up the personal details/ Trade/ Aadhaar number/ Marks/CGPA/ preference for Divisions/ Workshops etc. very carefully as the **Computerised Merit list will be prepared only on the basis of the information filled by the Applicant in the ONLINE application. In case of any discrepancy observed at the time of Document Verification, the Applicant will be disqualified summarily.**
- 8.3 Applicants should be in possession of Aadhaar Card. At the time of registration, Applicants have to fill 12digitAadhaar Card number. The Applicants not having Aadhaar number and have enrolled for Aadhaar but have not received Aadhaar Card can enter 28 digit Aadhaar Enrolment ID printed on the Aadhaar Enrolment slip.
- 8.4 This provision is applicable to the Applicants of all states and Union Territories except the state of Jammu and Kashmir, Meghalaya and Assam. Applicants from these states can enter in the online application form, their voter ID number, valid passport number, driving license number or any other valid Government identity card at the time of online application. Applicants have to produce original Aadhaar card or document mentioned above, at the time of **Document Verification**.
- 8.5 Applicants should ensure their name, father's name, date of birth should exactly match as recorded in Matriculation or equivalent certificate. Any deviation found during Document Verification will lead to cancellation of candidature and also debarment.
- 8.6 Applicants are advised to indicate their active mobile number and valid e-mail ID in the ONLINE application and keep them active during the entire engagement process as **all important messages will be notified on website and email/SMS will be sent only to the selected Applicants which will be treated as deemed to have been read by the Applicants.**
- 8.7 Choice of only one Division /Workshop is permitted. Option once exercised is FINAL and binding to the candidates. Applicants are instructed to check Tradewise vacancy table to ascertain the vacancies notified and ensure that the Division /Workshop they wish to apply is having vacancies as per their Trade/ Qualification / Community / Category.
- 8.8 Applicants possessing ITI qualification in **more than one trade** can apply for different relevant trades separately.
- 8.9 Applicants trying to submit more than one application for the **same TRADE** with different particulars like Name/Father's name/Community/PWD/ educational and/or technical qualification etc. or with different Email ID/Mobile Number are informed that all such applications will be summarily rejected.
- 8.10 Applicants have to download printouts of their Online application which should be produced as and when required by the Railway Administration.
- 8.11 Applicants are required to report for Document Verification with their Originals along with Medical

9. DOCUMENTS TO BE UPLOADED:-

Applicants are required to upload the legible self attested scanned copy of following documents:-

- 9.1 **SSC (Standard 10th)** or its equivalent Mark Sheet.
- 9.2 **Consolidated ITI mark sheet** of all semesters of the trade in which applied / Provisional National Trade Certificate indicating marks.
- 9.3 **National Trade Certificate issued by NCVT** or Provisional National Trade Certificate issued by NCVT /SCVT.
- 9.4 Applicants are required to upload Scanned copy/ soft copy of their colour photograph (size 3.5 cm x 3.5 cm) taken not later than three months from the date of application, JPG/JPEG format, 100 DPI, size of the file should be between 20 kb-70 kb) with clear front view of the Applicants without cap and sunglasses. Applicants may note that RRC may, at any stage, reject the applications for uploading old/unclear photograph or for any significant variations between photograph uploaded in the Application Form and the actual Physical appearance of the Applicants. Applicants are advised to keep two additional copies of the same photograph ready with them and carry the same at the time of Document /Certificate Verification.
- 9.5 Applicants are also required to upload the Scanned copy / soft copy their signature (size 3.5 cm x 3.5 cm, JPG/JPEG format, 100 DPI, size of the file should be between 20 kb - 30kb).

NOTE:-

1. Certificates in languages other than English or Hindi should be accompanied by an attested copy of translation in English / Hindi.
2. **Production of Originals of all documents along with 1 self attested photocopies of all documents and two latest photographs** on the day of Document Verification in the Concerned Division/Workshop is mandatory.

10. REJECTION CRITERIA AT THE TIME OF DOCUMENT VERIFICATION :

Applicants are required to carefully fill in the correct details and bring all original documents. Applications with the following short comings/irregularities will be rejected at the time of Document Verification :-

- (i) Applications without scanned signature.
- (ii) Application without scanned photograph.
- (iii) Application with scanned photo but wearing Goggles or with cap or with wig or coloured glasses or disfigured / small size or unrecognizable.
- (iv) Not possessing the prescribed Matriculation and ITI Qualification for the relevant Trade on the date of submission of application.
- (v) Application without valid Community certificate in the Central Government format and from the appropriate authority as per Annexure 'A', 'B' & 'C'.
- (vi) Relevant certificates as proof for claiming age relaxation or fee relaxation if any wherever claimed.
- (vii) Applications without proof of age.
- (viii) Applications of over-aged or under-aged Applicants
- (ix) Incorrect / Incomplete applications in any form as and when detected, is liable to be rejected.
- (x) Multiple Applications with minor changes of information and / or facts or varied details for same Trade.
- (xi) Applications without examination fee of Rs. 100/- , wherever applicable or less fee.
- (xii) Any other form of irregularities as observed and considered as invalid at the Document Verification by the concerned authority.

11. AGREEMENT OF TRAINING:-

The entire training programme under the Apprentices Act, 1961 is controlled by the provisions of the Apprenticeship Contract between the employer and the Apprentice. The Apprenticeship contract or agreement should be sent to the Apprenticeship Adviser for registration within three months of the date on which it was signed :-

- 11.1 Before commencement of the Apprenticeship training in the designated trade, the selected Applicants has to enter into a Contract of Apprenticeship Training with the laid down provisions.

- 11.2 Where the Contract of Apprenticeship is terminated through failure on the part of the employer in carrying out the terms and conditions of the contract (as notified under the Apprenticeship Rules 1992), Applicants will be paid Apprentice compensation as prescribed, i.e. such employer shall be liable to pay the Apprentice compensation an amount equivalent to his three months last drawn stipend;
- 11.3 In the event of premature termination of Contract of Apprenticeship for failure on the part of Apprentice to carry out the terms and conditions of the contract (as notified under the Apprenticeship Rules 1992), the Applicants/Surety has to pay such amount as is determined by the Apprenticeship Adviser towards the cost of training. A training cost of an amount equivalent to his three months last drawn stipend shall be made recoverable from such Apprentice or from his guardian in case he is minor.
- 11.4 As per the Act, It is not obligatory on the part of employer to offer any employment to the passed out Trade Apprentice on completion of the period of Apprenticeship Training in his establishment. Accordingly, the Act Apprentices imparted training in Railway establishments, will have no claim to seek employment on Railways on the basis of such training nor shall it be obligatory on the part of the Apprentice to accept an employment under the employer.
- 11.6 In case, the selected Applicant is a minor then, his/her Guardian has to enter into a Contract of Apprenticeship with the employer.

12. TEST & GRANT OF CERTIFICATE :-

Every trade Apprentice on completion of the training will be granted a certificate of proficiency by the National Council, on passing a test conducted by the National Council for Training in Vocational Trades to determine his proficiency in the Designated Trade,

13. Apprentices are entitled to free medical treatment for personal injury caused by accident arising out and in the course of training;
14. No Hostel accommodation will be provided and selected Applicants will have to make their own arrangement during their training as per Apprentice Act 1961 and they will be released on completion of the training.

15. IMPORTANT INSTRUCTIONS :-

- 15.1 The decision of the Railway administration in all matters relating to eligibility, acceptance or rejection of the applications, mode of selection and allotment of Division/Workshop etc. shall be final.
- 15.2 No correspondences for engagement will be entertained.
- 15.3 Canvassing in any form will disqualify the candidature and no correspondence will be entertained in the matter.
- 15.4 Before applying, the Applicants should ensure that he/she fulfills the eligibility and other criteria. If erroneously engaged, such Applicants shall be summarily dismissed without notice at any stage.
- 15.5 Candidature of the Applicants shall be cancelled if he/she fails to produce the required original testimonials for verification or any other discrepancy noticed.
- 15.6 Before applying, the Applicants should ensure that he/she fulfills the eligibility and other criteria. If erroneously engaged, such Applicants shall be summarily **TERMINATED** without notice at any stage.
- 15.7 The Railway administration do not undertake any responsibility for sending reply to the Applicants not selected or not called for. No correspondence in respect of the application submitted shall be entertained or replied by this office to any individual or organization.
- 15.8 The Railway administration will not be responsible for any inadvertent / printing error.
- 15.9 No daily allowance / conveyance allowance or travelling allowance will be paid to the Applicants called for Document Verification.
- 15.10 After selection for engagement, request of Applicants to change the Trade/ Division / Workshop will not be entertained. They will be posted within the jurisdiction of the concerned Division/Workshop only.
- (i) Applicants will be trained only for the Trade in which they have been selected
- (ii) Applicants selected for training will not be allowed to withdraw from training except for reasons, which are beyond their control.
- (iii) Those who willfully absent themselves are liable to refund the whole cost of their training as well as the amount paid as stipend as determined by the Railway Administration.

15.11 CANDIDATES ARE ADVISED TO VISIT THE WEBSITES OF RESPECTIVE DIVISIONS / WORKSHOPS APPLIED FOR REGULARLY FOR ALL UPDATES. WEBSITE OF DIVISIONS /WORKSHOPS WILL BE NOTIFIED on RRC-WR'S WEBSITE IN DUE COURSE.

16. IMPORTANT ADVISORY:-

Applicants will be selected purely as per merit. Railway Recruitment Cell, Western Railway has not appointed any Agents for action on its behalf. Applicants are warned not to fall under the lure against any such claims being made by Persons/Agencies.

IMPERSONATION / SUPPRESSION OF FACTS – WARNING :-

Any Applicants found using unfair means of any kind in the Document Verification, sending someone else in his / her place to appear in the Document Verification and attempt to impersonate will be disqualified.

Applicants found submitting forged / fake certificates / documents of any kind for securing eligibility and/or obtaining privileges shall lead to rejection of their candidature.

Applicants shall not bring in or attempt to bring in any political or other influence to further his / her interest in respect of the engagement. Candidature of such Applicants are liable to be rejected.

17 LEGAL MATTERS:

Any legal matter arising out of this Employment Notice, shall fall within the legal jurisdiction of Central Administrative Tribunal, Mumbai only.

The ONLINE application process is a serious matter for engagement of Apprentices for Training. The applicants are expected to take it in all seriousness. Any attempt by the applicants to manipulate the process by furnishing false information or mischief by uploading obscene/objectionable photograph or matter shall be dealt severely and they shall be liable for criminal action, besides other administrative action.

Beware of Touts and job racketeers trying to deceive you by false promises of securing job in Railways either through influence or by use of unfair or unethical means. Please beware of unscrupulous elements and do not fall in their trap.

Applicants are advised to refer only the official website of RRC (WR) i.e. <https://www.rrc-wr.com> and beware of FAKE websites put up by unscrupulous elements.

**Chairman
Railway Recruitment Cell,
Western Railway**

Enclosures : Annexure 'A', 'B', 'C', 'D', 'E', 'F' & 'G'

PROFORMA FOR CASTE CERTIFICATE FOR SC/ST APPLICANTS

(Format of certificate to be produced by Applicants belonging to Scheduled Castes or Scheduled Tribes in support of Claim)

This is to certify that Shri / Smt. / Kum* _____ Son / Daughter* of _____ of village / town* _____ District / Division* _____ of State / Union Territory* _____ belongs to the _____ Caste / Tribe* which is recognized as a Scheduled Caste / Scheduled Tribe* under :

- The Constitution (Scheduled Caste) / (Scheduled Tribes) Order, 1950.
- The Constitution (Scheduled Caste) (Union Territories) Order, 1951.
- The Constitution (Scheduled Tribes) (Union Territories) order, 1951 (as amended by the Scheduled Caste and Scheduled Tribes Lists Modification), Order, 1956. The Bombay Re-Organisation Act 1960, The Punjab Re-Organisation Act, 1966, The State of Himachal Pradesh Act, 1970, The North Eastern Areas Re-Organisation Act, 1971, and the Scheduled Caste / Scheduled Tribes Order (Amendment) Act, 1976.
- The Constitution (Jammu and Kashmir) Scheduled Caste / Scheduled Tribe Order, 1956.
- The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959.
- The Constitution (Dadra and Nagar Haveli) Scheduled Castes / Scheduled Tribes Order, 1962.
- The Constitution (Pondicherry) Scheduled Castes Order, 1964.
- The Constitution Scheduled Tribes (Uttar Pradesh) Order, 1967.
- The Constitution (Goa, Daman and Diu) Scheduled Castes / Scheduled Tribes Order, 1968.
- The Constitution (Nagaland) Scheduled Tribes Order, 1970.
- The Constitution (Sikkim) Scheduled Caste / Scheduled Tribes Order, 1978.
- The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989.
- The Constitution (SC) Orders (Amendment) Act, 1990.
- The Constitution (ST) Orders (Amendment) Act, Ordinance 1991.
- The Constitution (ST) Orders (Second Amendment) Act, 1991.
- The Constitution (ST) Orders (Amendment) Ordinance, 1996.

2. Application in the case of Scheduled Caste / Scheduled Tribe Persons who have migrated from One State / Union Territory Administration.

This certificate is issued on the basis of Scheduled Caste / Scheduled Tribe certificate issued to Shri / Smt. / Kum* _____ Father / Mother of Shri / Smt. / Kum _____ of Village / town in District / Division* _____ of State / Union Territory _____ who belongs to the _____ Caste / Tribe* which is recognized as a Scheduled Caste / Scheduled Tribe * in State / Union Territory * _____ issued by the _____ (Name of prescribed authority) vide their No. _____ dated _____.

3. Shri / Smt. / Kum.* _____ and or his / her* family ordinarily reside(s) in village / town* _____ of _____ District / Division of State / Union Territory of _____ Place _____ State / Union Territory of _____

Signature _____
Designation _____
-
(with seal of office) _____
-

(* Please delete the words which are not applicable (*) Please quote specific presidential offer (*). Delete the Paragraph which is not applicable. (*)

Please Note: The term *Ordinarily resides* used will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

List of Authorities empowered to issue caste / tribe certificates :

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
2. Chief Presidency Magistrate/additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenues Officers not below the rank of Tehsildar.
4. Sub Divisional Officer of the area where the Applicants and / or his family normally resides.

OBC CERTIFICATE FORMAT

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSE APPLICANTS

This is to certify that Shri / Smt. / Kumari _____ son / daughter of _____ of Village/Town _____ in District / Division _____ in the State / Union Territory belongs to the community which is recognised as a Backward Class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. dated _____ *

Shri / Smt. / Kum.* _____ and / or his / her family ordinarily reside(s) in the _____ District / Division of the _____ state / Union Territory. This is also to certify that he/she does not belong to the persons / sections (Creamy layer) mentioned in column 3 (of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt(SCT), dated 8.9.1993 and modified vide Government of India, Department of Personnel and Training O.M.No.36033/1/2013-Estt. (Res) dated 27.05.2013 and 13.09.2017*.

Date :

**DISTRICT MAGISTRATE /
DY. COMMISSIONER ETC.
(Seal)**

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate as OBC.

* As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

PROFORMA FOR DECLARATION TO BE SUBMITTED BY OTHER BACKWARD CLASS APPLICANTS

DECLARATION

“ I _____ son / daughter of Shri _____ resident of Village / Town / City _____ District _____ State _____ hereby declare that I belong to the _____ (Indicate your sub caste) community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93-Estt(SCT) dated 08.09.1993. It is also declared that I do not belong to person / sections (Creamy Layer) mentioned in column 3 of the Scheduled to the above referred Office Memorandum dated 08.09.1993 and its subsequent through O. M. No. 36033/3/2004-Estt(Res) dated 09.03.2004”.

Place : _____ Signature of the Applicants _____

Date : _____ Name of the Applicants _____

FORM OF MEDICAL CERTIFICATE FOR PERSONS WITH DISABILITIES (PWD)
NAME & ADDRESS OF THE INSTITUTE/HOSPITAL
DISABILITY CERTIFICATE

Certificate No. _____ Date _____

(Paste here recent passport size colour photograph of the Applicants of size 4 cm x 5 cm)

1. This is to certify that Smt, / Shri / Kum* _____ Son / daughter of Shri _____ age _____, Male / Female having identification marks as below _____ is suffering from Permanent disability of following category.

A. Loco motor or cerebral palsy :

- (i) BL-Both legs affected but not arms.
- (ii) BA-Both arms affected : (a) Impaired reach, (b) Weakness of grip,
- (iii) OL-one leg affected (right or left) : (a) Impaired reach, (b) Weakness of grip, (c) Ataxic
- (iv) OA-One arm affected (right or left) : (a) Impaired reach, (b) Weakness of grip, (c) Ataxic
- (v) BH-Stiff back and hips (cannot sit or stoop)
- (vi) MW - Muscular weakness and limited physical endurance.

B. Blindness or Low Vision : (i) B-Blind, (ii) PB-Partially Blind,

C. Hearing Impairment : (i) D-Deaf, (ii) PD- Partially Deaf

(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of _____ year _____ months.

3. Percentage of disability in his/her case is _____ Percent.

4. Smt./Shri./Kum* _____ meets the following physical requirement for discharge of his/her duties:

(i) F-can perform work by manipulating with fingers	Yes	No
(ii) PP-can perform work by pulling and pushing	Yes	No
(iii) L-can perform work by lifting	Yes	No
(iv) KC-can perform work by kneeling and crouching	Yes	No
(v) B-can perform work by bending	Yes	No
(vi) S-can perform work by sitting	Yes	No
(vii) ST-can perform work by standing	Yes	No
(viii) W-can perform work by walking	Yes	No
(ix) SE-can perform work by seeing	Yes	No
(x) H-can perform work by hearing / speaking	Yes	No
(xi) RW-can perform work by reading and writing	Yes	No

(Signature of Doctor)

Name:

Registration No.

Member, Medical Board

(Signature of Doctor)

Name:

Registration No.

Member, Medical Board

(Signature of Doctor)

Name:

Registration No.

Member/Chairperson, Medical Board

*Please delete the words which are not applicable

Place:

Date :

Counter signature of the Medical
Superintendent/CMO/ Head of Hospital(with seal)

Note:

(i) according to the persons with Disabilities (Equal Opportunities, Protection of Rights and full participation) Rules, 1996 notified on 31.12.1996 by the Central Government in exercise of the powers conferred by sub-Section(1) and(2) of Section 73 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act. 1995 (1 Of 1996), authorities to give disability Certificate will be a Medical Board duly constituted by the Central or the State Government. The State Government may constitute a Medical Board consisting of at least three members out of whom at least one shall be a specialist in the particular field for assessing locomotors/ hearing and speech disability, mental retardation and leprosy cured as the case may be.

(ii) The certificate would be valid for a period of 5 years for those whose disability is temporary. For those who acquired permanent disability, the validity can be shown as permanent.

Disability Certificate FORM
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)
(See Rule 4)

**Recent PP Size Attested
Photograph
(Showing face only)
of the person with
disability**

Certificate No. _____

Date :

- 1 This is to certify that we have carefully examined Shri / Smt. / Kum. _____ son / wife / daughter of Shri _____ Date of Birth (dd/mm/yyyy) _____ Age years, Male / Female Registration No. _____ Permanent Resident of House No. _____ Ward / Village / Street whose photograph is affixed above and are satisfied that :

- (A) He / She is a case of **Multiple Disability**. His / Her extent of permanent physical impairment/disability has been evaluated as per guidelines (to be specified) for the disabilities ticked below and shown against the relevant disability in the table below :

Sl. No.	Disability	Affected Part of Body	Diagnosis	Permanent Physical Impairment/Mental Disability(in%)
1	Locomotor Disability	@		
2	Low Vision	#		
3	Blindness	Both Eyes		
4	Hearing Impairment	£		
5	Mental Retardation	X		
6	Mental-illness	X		

- (B) In the light of the above, his/her over all permanent physical impairment as per guidelines (to be specified), is as follows :
In figures: percent
In words : percent
2. This condition is progressive/non-progressive/likely to improve/not likely to improve.
3. Reassessment of disability is :
i) not necessary, Or
ii) is recommended/after year months, and therefore this certificate shall be valid till (DD/MM/YYYY) @ e.g. Left/Rig ht/both arms/legs # e.g Single eye/both eyes £ e.g. Left/Right/both ears
4. The applicant has submitted the following document as proof of residence :

Nature of Document	Date of Issue	Details of authority issuing Certificate
(Authorised Signatory of Notified Medical Authority) (Name and Seal)	Countersigned : (Countersignature and seal of the CMO / Medical Superintendent / Head of Government Hospital in case the certificate is issued by a medical authority who is not a Government Servant (With Seal)	

Government of _____

(Name & Address of the authority issuing the certificate)

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY
ECONOMICALLY WEAKER SECTIONS (EWS)**

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of
_____ permanent resident of
_____, Village/Street _____ Post
Office _____ District _____ in the State/Union Territory
_____ Pin Code _____ whose photograph is attested below belongs to
Economically Weaker Sections, since the gross annual income* of his/her "family"*** is below Rs. 8lakh
(Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the
following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office _____

Name _____

Designation _____

**Recent Passport size
Attested Photograph of
the Applicant**

***Note 1:** Income covered all sources i.e. salary, agriculture, business, profession, etc.

****Note 2:** The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*****Note 3:** The property held by a "Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

SCHEDULE-II (See rule 4)
**Medical Fitness Certificate for Standard of physical fitness
for Act Apprentice Training in Northern Railway**

Name of the Candidate-

Father Name-

Category-

Date of Birth/Age-

Trade & Name of Workshop/Unit-

Permanent identification marks 1.

2.

Recent passport
size photo as
uploaded in
application form

Photo to be
attested by
Medical Officer

SN	Standard of physical fitness	Observation of Medical Officer
1	A candidate should be free evidence of any contagious or infectious disease. He should not be suffering from any disease which is likely to be aggravated by service or is likely to render him unfit for service or endanger the health of the public. He should also be free from evidence of tuberculosis in any form, active or healed.	
2	<p><u>Height, Weight And Chest-</u> Candidates should satisfy the following minimum standards, namely:- HEIGHT: <u>137 centimetres</u>; Weight: <u>25.4 Kilogram</u>; Chest expansion should not be less than <u>3.8 centimetres</u> irrespective of size of chest: Provide that where a candidate does not satisfy the said minimum standards but is certified in writing by a Medical Officer not below the rank of an Assistant Surgeon (Gazetted), to be physically fit for being engaged as an apprentice in a particular trade under the Apprentices Act,1961, he may be engaged as an apprentice in that trade.</p>	
3	<p><u>EYES-</u> There should be no evidence of any morbid condition of either eye of the lids of either eye which may be liable to risk of aggravation of recurrence. Standard of Vision (A) Visual acuity: *Candidates having vision in one eye shall eligible to undergo apprenticeship training except in the following seventeen trades, namely :- (1) Electrician Aircraft (2) Watch and Clock Mechanic (3) Driver cum Fitter (4) Surveyor (5) Process Cameraman (6) Sirdar (7) Rigger(Engg. & Chem. Industry) (8) Shortfirer/Blaster(Mines) (9) Mate(Mines) (10) Mech. Radio & Radar Aircraft (11) Ceramic Moduler (12) Ceramic Caster (13) Ceramic Kiln Operator (14) Ceramic Press Operator (15) Ceramic Modeller (16) Ceramic Decorator (17) Optical worker. * Substituted vide GSR 221 dated 21st April 1993. (B) Colour vision: Not required</p>	
4	<p><u>EARS-</u> Hearing must be good in both ears and there should be no sign of suppurative disease. No hearing aid shall be permitted.</p>	
5	<p><u>SKIN-</u> There should be no evidence of acute or chronic skin disease or chronic ulceration.</p>	
6	<p><u>SPEECH:</u> Speech should preferably be without impediment.</p>	

7	<u>ALIMENTARY SYSTEM:</u> 1. Candidates should have sufficient number of natural teeth (in healthy state) for mastication. 2. Spleen should not be palpably enlarged and there should be no evidence of tenderness in the splenic area. 3. Liver should not be palpable or tender. 4. There should be no oral sepsis. 5. There should be no sugar in the urine. 6. Candidates should not be suffering from haemorrhoids, fissures in and testis anal hernia or bubonocele or ischio-rectal abscess or hydrocele.	
8	<u>CARDIO VASCULAR SYSTEM:</u> 1. Blood pressure should not exceed 85 diastolic and 140 systolic. 2. Candidates with low blood pressure (i.e. systolic below 100) should be rejected. 3. There should be no sign of any cardiovascular disease.	
9	<u>RESPIRATORY SYSTEM:</u> Candidates should be free from all diseases of respiratory system. There should be no deformity of chest which may cause impediment to breathing.	
10	<u>GENITO URINARY SYSTEM-</u> There should be no evidence of genito urinary disease or any abnormality.	
11	<u>SKELETAL SYSTEM:</u> 1. The function of all limbs should be within normal limits. 2. There should be no evidence of serious deformity of the spinal column or of the extremities.	
12	<u>NERVOUS SYSTEM:</u> There should be no evidence of any disease of nervous system or of any mental disease.	
13	<u>GLANDULAR SYSTEM:</u> There should be no evidence of tuberculosis or other disease of the glandular system including the endocrine glands.	

Above medical fitness certificate should be signed by Government authorised Doctor (Gaz), not below rank of Asst. Surgeon of Central/State Hospital.

Signature of Medical Officer

Name of Medical Officer

Registration No... ..

Designation

Name of Central/State Govt. Hospital

Seal of Medical Officer signing the certificate.....